

AKELEY PARISH COUNCIL

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Minutes of a General Parish Council Meeting of Akeley Parish Council held VIRTUALLY on Monday 18th January 2021 at 7.30pm

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.

01/21 Attendance and apologies

Present:

Cllrs: John Hockley, Cara George, Debbie Coxall, Terry Cavender, Sherri Holland

Clerk – minutes taken by Cllr Sherri Holland

Members of the public: Natalie Tolley, John Norman, Angela Hawker, Patricia Drane, Andy Sayer, Cllr Stanier

Apologies: Cllr Gerry Millard, Cllr Caz McCall

The Meeting was chaired by Cllr John Hockley

02/21 Public Open Forum (under adjournment); for members of the public to bring issues to the Council's attention. Any issues not on the agenda cannot be discussed but will be noted. Issues relating to the agenda will be taken into consideration when the item is discussed in the meeting. **There were no comments made.**

03/21 Members interests: members are invited to declare any disclosable interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011.

03/21a Cllr Sherri Holland declared an interest for any items in the budget relating to Akeley Village Hall.

03/21b Cllr John Hockley declared an interest for the Leys Field planning application

03/21c Cllr Debbie Coxall declared an interest for the Leys Field planning application

03/21d Cllr Cara George declared an interest for any item in the budget relating to Akeley Village Hall and the planning application for a bungalow in Chapel Lane

03/21e Cllr Terry Cavender declared an interest for the planning application for tree felling at Birchanger

04/21 Approval of minutes: Members **RESOLVED** to agree the minutes from the Parish Council meetings held virtually on

9th November 2020 proposed by DC seconded by CG

30th November 2020 proposed by TC seconded by CG

The Extraordinary Part 2 Parish Council meeting held on 10th December 2020 proposed by SH seconded by DC. It was confirmed by SH that advice had been received from BALC that the meeting on 10th December was valid.

The Chairman will sign and return the minutes to the Clerk.

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05/21 To receive the financial statements:

05/21a Terry Cavender advised that the current balance at Lloyds Bank is £11,159.63. The balance for Nationwide was unavailable.

05/21b Invoices received yet to be paid were approved for payment. Payment will be by cheque.

- a. Aubergine for website. Proposed by JH seconded by DC
- b. Escapes for grass cutting. Proposed by SH seconded by JH
- c. Aylesbury Mains for street light repairs. Proposed by JH seconded by SH

05/21c To agree the fee for Scouts renting the field on Chapel Lane. Members **RESOLVED** that the fee is to remain at £50. Proposed by JH seconded by SH

05/21d To agree the fee for grazing alpacas on the field at Chackmore turn. Members **RESOLVED** that the fee would be increased to £175. Proposed by TC seconded by JH

05/21e To agree the fee for the use of an allotment. Members **RESOLVED** that there would be no increase this year

05/21f To agree the budget for 2021/22. Members **RESOLVED** to raise the budget for 2021/22 by £1200.00. Proposed by JH seconded by DC

05/21g To agree the precept request for 2021/22. Members **RESOLVED** to raise the precept request for 2021/22 by £1200 to £16,200.00. Proposed by JH seconded by DC

06/21 Environment:

06/21a Recreational field – the members **RESOLVED** that the clerk would obtain a new quote from Escapes for the grass cutting in the village.

06/21b Play area – SH acting as interim clerk has contacted Wicksteed for a quote for the repairs to the toddler swing. DC will ask for a quote for the new official Parish Council sign to be emailed to the clerk. The wording for the notice was agreed at the meeting on 12th October 2020.

06/21c Grass cutting – the members **RESOLVED** that the clerk would obtain a new quote from Escapes for the devolved services grass cutting

06/21d Roads and traffic – JH reported that there are still 6 blocked gullies.

06/21e Allotments – shed roof repair has been completed

06/21f Street lighting – SH will request an update on LED lighting from BALC. TC recommended that the new light for the development at the end of Coronation Cottages should be recorded as a village asset but that the Parish Council is not responsible for any repairs or maintenance. See planning application at agenda item 08/21a

06/21g Bus shelter repairs – JH reported that the bus shelter at Coronation Cottages has been repaired. The repair to the shelter in The Square is outstanding. JH will liaise with Andy Gibbs for the work to be carried out asap. The cost is estimated at £100.

06/21h Dog waste bin – SH will check whether the order has been placed for the new bin.

06/21i Chapel Lane transformers. Western Power are in the process of installing a replacement transformer adjacent to the existing one in Chapel Lane. TC, Gm and Ruth Millard met on site with Western Power where they also spoke to the resident living opposite the site. It was agreed that the height would be lowered. TC confirmed that the

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replacement transformer is on Parish Council land and requested the clerk to check that easements were in order.

06/21j Chapel Lane mud – the original problem has been resolved but there are ongoing issues with vehicles pulling onto the verges to pass and bringing mud onto the carriageway

06/21k Broadband to Manor Road flats – SH has been in contact with Warren Whyte who has passed on contact details for someone who may be able to advise on the best way forward

06/21l Trees overhanging Leckhampstead Road. JH has spoken to the owner of The Rectory to discuss the overhanging trees after a tree fell into Leckhampstead Road. The tree that fell into the road was on highways land and was cleared by 2 residents. The clerk was requested to contact Highways to ask them to remove the stump.

The owner has subsequently discussed this further with TC. The trees in his garden have been assessed by a tree surgeon and he has discussed the situation with Highways. The cost to close the road in order for work on the trees in his garden to be carried out is reported to be £2500.00.

06/21m Old Rectory helicopter flights. JH has visited the owner of The Old Rectory who advised that he does not own a helicopter but does have a licence and occasionally hires a helicopter to commute. He is happy to speak with anyone who wishes to call at his gate.

07/21 Administration

07/21a Appointment of new Parish Clerk. JH welcomed Natalie Tolley who was appointed to start immediately. Proposed by SH seconded by DC. The members **RESOLVED** that the NALC model Contract would be used with no changes.

07/21b Purchase of laptop for Parish Clerk. The members **RESOLVED** that the sum of £750 is agreed for this year for the purchase of a laptop and any necessary software and security/anti-virus. Proposed TC seconded SH. Natalie will obtain a quote.

07/21c The members **RESOLVED** that Cara George, Sherri Holland & Debbie Coxall would be added to the list of signatories for the Parish Council account with Lloyds Bank. Also Natalie to be added as non-signatory as parish clerk. SH to arrange for the mandate to be signed by JH & TC

07/21d Parish council email addresses for councillors – DC confirmed these are all set up.


07/21e Website – Members **RESOLVED** that the sitemap prepared by DC is acceptable. Proposed JH seconded DC

07/21f Parish Council Facebook page. Members **RESOLVED** that DC would proceed with setting up the Akeley Parish Council Facebook page. Only the Parish Council will post on the page – DC and Parish Clerk will have access. DC to be moderator. John Norman offered to liaise with DC if required. Comments will be switched off unless a specific response is required. The Facebook page will be an addition to and not a replacement for the village newsletter, notice boards etc as a means of communicating with the village.

07/21g Emergency Plan. CG will put the request for volunteers in the next village newsletter.

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08/21 Planning – it was **RESOLVED** that SH would submit comments to AVDC planning portal as detailed below


- a. Variation of Condition 3 (Street lighting) for planning permission 17/02991/APP - Working of condition altered such that it reads "Solar powered street lighting to the extended part of Coronation Cottages shall be installed in accordance with drawing 2019063 by Prolectric and maintained in perpetuity" 

1 Oakfield View Akeley Buckinghamshire

Ref. No: 20/04383/APP | Received: Tue 22 Dec 2020 | Validated: Tue 22 Dec 2020 | Status:

Awaiting decision. Consultation expiry date 20th January 2021

Members had no objection


- b. Demolition of garage and erection of a single storey side extension, together with associated fenestration changes 

Patchmead Leckhampstead Road Akeley Buckinghamshire MK18 5HG

Ref. No: 20/04166/APP | Received: Fri 04 Dec 2020 | Validated: Fri 04 Dec 2020 | Status:

Awaiting decision. Consultation expiry date 4th January 2021

Members had no objection


- c. T1 Red Chestnut Height - 14m Crown Spread - 7m DBH - 650mm Work required : 15% crown thin Reason : Dense crown with crossing branches a light crown thin would remove unproductive growth from the crown. 2m from ground level main stem decay point, a light thin would help alleviate stress in adverse weather conditions. T4 Larch Height - 14m Crown spread - 6m DBH - 450mm Work required : 0.5m Crown reduction and 15% crown thin Reason : Dense crown and a few crossing internal branches. Removing these will prevent failure in the future. T & T6 Scots Pine Height - 15m Crown spread - 5m DBH - 400mm Work required : 0.5m crown reduction and 15% crown thin Reason : Dense crown and a few crossing internal branches. Removing these will prevent failure in the future. Both trees are showing signs of decline and shedding a large amount of needles. I would suspect the recent dry summers are starting to take their toll on these Pines. 

Birchanger (formerly Mountside) Buckingham Road Akeley Buckinghamshire MK18 5HL

Ref. No: 20/04097/ATP | Received: Sun 29 Nov 2020 | Validated: Sun 29 Nov 2020 | Status:

Awaiting decision. Consultation expiry date 24th January 2021

Members had no objection

- d. Proposed 1no. new three bedroom chalet bungalow 

Land Off Chapel Lane Akeley Buckinghamshire

Ref. No: 20/03903/APP | Received: Wed 18 Nov 2020 | Validated: Fri 20 Nov 2020 | Status:

Awaiting decision. Consultation expiry date 29th December 2020


Members objected and request a visit by the planning officer in view of proximity of building to boundaries and access concerns.

- e. Erection of a detached dwelling with integral garage 

Old Village Hall Site Lillingstone Road Akeley Buckinghamshire

Ref. No: 20/03648/APP | Received: Mon 26 Oct 2020 | Validated: Mon 02 Nov 2020 | Status:

Awaiting decision. Consultation expiry date 30th November 2020

- f. Submission of details pursuant to Condition 3 (street lighting) relating to Planning Permission 17/02991/APP 

Land Between 17 & 18 Coronation Cottages Akeley Buckinghamshire

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Ref. No: 17/B2991/DIS | Received: Fri 09 Oct 2020 | Validated: Fri 09 Oct 2020 | Status: Awaiting decision. Consultation expiry date 11th November 2020

- g. Erection of five detached dwellings, and associated garaging, parking and amenity space, served off two new private drives, a replacement access for existing stabling/paddocks and the widening of Leckhampstead Road to also incorporate a new footpath (Revised re-submission of 18/03471/APP and APP/J0405/W/19/3237395)

Land Adjacent To Leckhampstead Road Akeley Buckinghamshire

Ref. No: 20/02433/APP | Received: Thu 23 Jul 2020 | Validated: Thu 23 Jul 2020 | Status: Appeal lodged. Consultation expiry date 20th January 2021

For information the Planning Inspector visited Akeley on Monday 11th January

09/21 Date of next meeting - Monday 1st March 2021 7.30pm virtually by Zoom.

The meeting ended 9.20pm