

**Minutes of the Parish Council Meeting of Akeley Parish Council held on Monday 13th September 2021
at 7.30pm at Akeley Village Hall**

Helen Butcher - Clerk to the Parish Council

61/21 Public Open Forum (under adjournment); There were 4 members of the public in attendance. Philip Roper mentioned that he has been given a rotavator he would like to make available for anyone in Akeley to borrow and use. Various ways to advertise this were discussed.

62/21 Attendance and apologies; Councillors Sherri Holland, John Hockley, Debbie Coxall, Chris Clarke, Claire Jones, Cara George & Paul Goodger were all present plus Parish Clerk Helen Butcher & Councillor Howard Mordue Buckingham East

63/21 Members Interests; Councillors Sherri Holland & Claire Jones declared an interest in the discussion re the Jubilee Celebrations as both are on the Events Committee

64/21 Approval of Minutes; The Council **RESOLVED** to approve the minutes from a general Meeting held at Akeley Village Hall on Monday 23rd August 2021, and they were duly signed. DC asked all councillors to reply to all when commenting on draft minutes as it can be useful to see what someone else has picked up on,

65/21 Finances;

- a. The bank balance to 30 Aug 2021 was reported to be £17,673.78
- b. The forward budget 2021/22 was discussed, it was stated that VAT needs to be claimed for this year & for last year, plus a check back to ensure that it was claimed in all previous years. The budget is to be formalised for November meeting to ensure that the precept for 2022/23 can be adjusted if needed. Need for increase on training budget plus other areas was discussed.
- c. The Council **RESOLVED** to pay all the invoices received for September 2021
 - Akeley Newsletter £10
 - Councillor Clarke for rubbish and dog waste flyer £10
 - Philips Print Akeley newsletter printing £17.80
 - BMKALC Clerk Training £30
 - BMKALC Councillor training C Clarke £38
 - JH proposed a thank you to John Tibbets for writing his history of the village in the Akeley News
 - JH proposed payments CG 2nd

66/21 ADMINISTRATION

- a. **To consider for adoption the following policies**
 - i. **Social Media** put back to Nov as CG not received the policy. It was **RESOLVED** that SH & DC to assist clerk with putting info on website & FB page.
 - ii. **Financial Regs – to report on comment made by internal auditor**
Discussed discrepancy with auditor's comments – it was a misunderstanding on the auditor's part so therefore the Financial Regulations are in order.
- b. **Review of asset register- need** to speak to the clerk in position at the time the millennium plaques were installed for list & to check who is responsible for maintaining them. The need to restore the benches was discussed and it was suggested we get a working party together to do some minor maintenance work. The bin opposite Coronation Cottages was reported to have the inner bin missing. Howard Mordue explained the contract the County Council has for rubbish bin emptying and issues can be reported via fix my street – check with Street Scene before asking Andy Gibbs to remove- has been reported since. To check with Clair Flynn re; process for maintaining the defibrillator as Clair had very kindly offered to continue with this for us. The Council **RESOLVED** to accept the asset register.
- c. **Review of the Council's risk assessment** was completed last meeting.
- d. **Councillor training** CJ has completed new councillor training PG still to do
- e. **Email addresses** DC to get some quotes for new email system, including looking at combining with website as one option. DC to send link to web-based email as it was discussed the need to not use personal email addresses. For now, continue sending to JH, CJ & PG personal addresses DC will also look into what help she can give.
Discussed WhatsApp group for the Council but it was decided to defer for now until more work on email system – instead we need to hold contact numbers for emergency use so all councillors to email their chosen contact number to HB

67/21 ENVIRONMENT;

- a. Recreational Field; No updates
- b. Play Park no updates. Clerk to obtain quotes for inspection next year
- c. Scout Field no updates

AKELEY PARISH COUNCIL

- d. Grass Cutting; discussed cans reported on road after recent mowing. A map is needed of VAHT responsibilities for grass cutting. CG remembers seeing a map at some point. PG can ask for one.
- e. Wildflower area. Will be mown soon. We need more bark chippings for the pathways, it was suggested that we ask tree surgeons if they have any that could be used.
- f. Village clean up by residents. Leave for now, look at posters & signs next year look at involving school to back up the PC flyer.
- g. Roads and traffic; SH fed back on meeting with Kit from Transport for Bucks. (HB, JH & SH) During the meeting Kit had updated the Council representatives about the work scheduled on the gullies, speed issues and various hedges within the village. The footpath opposite the Bull & Butcher pub was looked at, it is not only overhanging with greenery but also too narrow due to the bank collapsing. A letter is to be written by HB to the residents offering the County Councils help if they feel unable to rectify the problem themselves. The sharp left hand bend on Chapel Lane was also looked at. Kit will check out the best options for signs & their costs. It was also suggested a grit bin be purchased and sited at the bend for winter months. The council resolved to purchase a salt bin plus signs as long as cost no higher than £400. Clerk to action. CJ fed back from the Community Board highways meetings, the next date for applications for funding is end of September. CJ has asked if the excess for lighting review fits with their criteria, street signs cost can be applied for. CC proposed putting a post on PC Facebook page re: Chapel Lane asking for people to report any issues on Fix My Street. CJ also reported that the 20 is plenty campaign has a lot of support County wide and will be discussed further at the Community Board meetings. Community speed watch update. SH has expressed interest in this for Akeley. There have been pilots running on new equipment and process. SH suggested that Community Boards could purchase the equipment for their local villages to use. SH to forward CSW newsletter to Howard Mordue
- h. Footpaths; to meet the footpath wardens Philip Roper in attendance, he has met with Alan Griffiths & they have decided they can check the footpaths 3-4 times a year, they will work together to work out how & what they will look for starting from 1st October.
- i. Allotments; No updates
- j. Street lighting; update on progress with project to change the street lights in the village to LED. The Council was informed that the original contacts at Zen Lighting have left and we were awaiting a new named contact to see the project through. It was **RESOLVED** that the pro forma invoice for 50% of the cost would be paid as soon as it is received
- k. Dog Bin, Tom Hogg very kindly provided the dog waste bag dispensing box, DC the sign & John Holland put them up. Thank you to all involved
- l. Broadband;. No update
- m. Transformer in Chapel Lane.no update so Clerk needs to chase up again
- n. To receive update from the Community Boards – Councillor Jones gave an update on the process as discussed under roads & traffic item above

68/21 **CORRESPONDENCE; To note and discuss;**

- a. Resident's email regarding the changes to the school bus route was discussed. Howard Mordue took the details to speak to the key people at the Council with the hope of resolving the issue and reinstating the pickup place at Manor Road
- b. To discuss ideas for the Jubilee Celebrations 2022. The Events Committee have offered to help with lighting Beacon, the suggestion is for a Thursday teatime event followed by lighting of beacon on 2nd June. Attendees will need to book table bring own food & drink, decorate table prizes for best dressed table. The Council **RESOLVED** to gratefully accept the Events Committee offer. Actions: to organise First aid cover & notify police and fire brigade.

69/21 **Planning; all current applications were noted – no action required**

- a. Submission of details pursuant to Condition 3 - Slab levels, Condition 4 - Construction Management, Condition 5 - Archaeology, Condition 6 - Surface water drainage connection, Condition 7 - Off-site drainage connection, Condition 8 - Preliminary ecological appraisal, Condition 9 - Ecological enhancement plan, Condition 10 - Materials, Condition 11 - Boundary Treatments and Condition 12 - Landscaping relating to permission 20/02433/APP (Appeal ref: APP/J0405/W/20/3259681)
Land Adjacent to Leckhampstead Road Akeley Buckinghamshire
Ref. No: 20/A2433/DIS | Received: Tue 29 Jun 2021 | Validated: Tue 29 Jun 2021 | Status: Awaiting decision
- b. Submission of details pursuant to Condition 2 (landscape) relating to Planning Permission 20/00498/APP
Ashwood Chapel Lane Akeley Buckinghamshire MK18 5HU
Ref. No: 20/A0498/DIS | Received: Tue 08 Jun 2021 | Validated: Wed 23 Jun 2021 | Status: Awaiting decision
- c. Detached dwelling
Land Adj Maple Tree Cottage Chapel Lane Akeley Buckinghamshire MK18 5HU


 **AKELEY PARISH COUNCIL**

Ref. No: 21/02258/APP | Received: Fri 28 May 2021 | Validated: Wed 16 Jun 2021 | Status: Awaiting decision

- d. Demolition of existing garage and erection of new replacement garage.

Manor Farm Leckhampstead Road Akeley Buckinghamshire MK18 5HE

Ref. No: 21/01787/APP | Received: Tue 27 Apr 2021 | Validated: Wed 09 Jun 2021 | Status: Awaiting decision

- e. Proposed 1no. new three bedroom chalet bungalow 

Land Off Chapel Lane Akeley Buckinghamshire

Ref. No: 20/03903/APP | Received: Wed 18 Nov 2020 | Validated: Fri 20 Nov 2020 | Status: Awaiting decision

- f. 21/01942/ACL | Application for a certificate of lawfulness for existing use related to the close boarded fencing, brick wall and iron railings and entrance gates. **The Old Rectory Buckingham Road Akeley Buckinghamshire MK18 5HJ. Certificate issued.**

70/21 Date and time of next meeting; Monday 1st November 2021 at 7.30pm - Date confirmed JH will be away but date selected as most councillors available.

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.