

 **AKELEY PARISH COUNCIL**

Hall Farm  
Akeley Road  
Lillingstone Lovell  
MK18 5BL

**Minutes of the Parish Council Meeting held on Monday 1<sup>st</sup> November 2021 at 7.30pm at  
Akeley Village Hall**

*Helen Butcher* - Clerk to the Parish Council

**71/21 Public Open Forum (under adjournment); Concern** was raised about the speed of traffic through village. It was reported that cats eyes don't work double white lines where the Buckingham Road becomes Main Street are worn away. It was felt that the current signs do not warn appropriately of the hazards such as the blind bend and the road narrowing. Various company vehicles had been seen coming along the road in the early hours of the morning at speeds thought to be well in excess of the speed limit. Details are to be forwarded to the Parish Clerk via email so that letters can be written to the companies involved and the issues raised via Fix My Street

**72/21 Attendance and apologies;** Apologies had been received from Councillors Goodger & George in accordance with acceptable reasons stated within the Standing Orders  
Those present Councillor Holland (Chair) Councillor Hockley (Vice-Chair) Councillors Coxall, Clarke & Jones, Clerk Helen Butcher, 7 members of the public and Howard Mordue County Councillor

**73/21 Members Interests;** Non declared

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011.

**74/21 Approval of Minutes;** Council **RESOLVED** to approve the minutes from 13th September 2021 which were duly signed by Councillor Holland

**75/21 Finances;**

- a. To receive the financial statement: to 30 October 2021. Balance at Lloyds bank ££18,728.24
- b. To receive the forward budget 2021/22. Both the financial statement and forward budget were noted and will be looked at in more detail at January's meeting.
- c. The Council **RESOLVED** to be pay the following invoices in Nov 2021, proposed by Councillor Coxall and seconded by Councillor Hockley  
Escapes £2,514.00  
Andy Gibbs £180.00
- d. To discuss Precept 2022. It was reported that a training session on the Precept 2022 had just been announced which the clerk will attend, so further information will be sent out following that training next week.

**76/21 ADMINISTRATION**

- a. **To consider for adoption the following policies**
  - i. **Social Media**
  - ii. **Anti-bullying & harassment**
  - iii. **Equality & diversity**
  - iv. **Expenses**
  - v. **Sickness & absence**

all above with the exception of the Social Media policy which has been drawn up by Councillor Coxall and shared with all Councillors, are standard NALC policies. Council **RESOLVED** to adopt all the policies.

- b. **Councillor training- to receive update on training booked** Councillor Jones confirmed she has completed the new Councillor training, no other training booked at present
- c. **Email addresses- to consider quote for new emails for Councillors** the cost of the proposed upgrade to the email system was discussed. All Councillors agreed it is needed to aid the smooth working of the Council. Council **RESOLVED** to proceed with the transfer as soon as all Councillors have confirmed they can access the new system. Initial set up will be £280 + VAT for 8 email addresses. Monthly payments will then be £24 + VAT. Information from previous provider (Zen) can be transferred so that no emails are lost. It was agreed that Councillor Coxall will contact Zen to confirm current charges.
- d. **Asset register**

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- **to discuss millennium plaques** Councillor Hockley has provided a list of the plaques he knew about. Councillor Coxall suggested promoting them on website. Clerk to photograph the plaques and send them with the information about each to Councillor Coxall
- **to receive update on defibrillator** Claire Flynn has confirmed she is willing to continue checking the defibrillator every 3-4 weeks, she then updates on the website & within cabinet. Council discussed the possibility of holding another training session – Clerk to find out details & report back to Council

### 77/21 ENVIRONMENT;

- a. Recreational Field; was cut again today
- b. Play Park; to receive any updates
  - to discuss consultation with residents/application to Community Board. Clerk fed back information gained about the consultation process used in Maids Moreton recently to gauge residents opinions of their play area. Survey Monkey have been contacted to see if they can offer a monthly contract rather than annual. Council **RESOLVED** to set up a working party, with a budget of £100 to compile the questionnaire, gather opinions and prepare a brief to send out to potential suppliers in order to gain quotes. Councillor Clarke suggested the project could be done in phases to ensure deadlines aren't missed for funding applications. The Community Board application for example needs to be submitted by the middle of January
  - Clerk to obtain new quotes for May inspection
  - A quote has been requested for fixing seating area
- c. Scout Field; No updates
- d. Grass Cutting; No issues reported Council **RESOLVED** to accept Escapes quote for 2022
- e. Wildflower area; Has been cut & cleared
- f. To agree dates and process for Village clean up by residents. Deferred until Spring 2022
  - Benches cleaning to be scheduled for Spring 2022
  - Brass plaques – Councillor Hockley reported he has cleaned one plaque which did make it easier to read but is unsure how long it will last.
- g. Roads and traffic; To discuss any issues, to receive update on
  - **20 mph speed limit** The Council **RESOLVED** to support Councillor Cooper from Wing in writing to Martin Tett to confirm Councils backing of 20mph zones within the village and that we would pursue this option if available and also support the widespread adoption of 20mph zones in residential areas across Buckinghamshire.
  - **Community speedwatch** equipment/application to Community Board. Councillor Holland reported on conversation with PC Lee Turnham from TVP detailing equipment available on Amazon. Volunteers would then register with TVP and do online training. Costs approx. £200-£250 to get set up and it is suitable to apply to Community Board for funding for such. Equipment. Council **RESOLVED** to complete an application to buy the equipment
  - **Signs for Chapel Lane & salt bin** Councillor Holland reported on information from Community Board detailing that new signs would cost approx. £1400 each which they will fund. TFB have been contacted for a firm quote but have not yet responded. Council **RESOLVED** to apply for two signs costing approx. £4000 for Chapel Lane warning of the sharp bend and icy surface. The Community Board do not cover salt bins and concern was raised about who would actually salt the road if required therefore this will be left for now.
  - **Gulleys** These have not been done Clerk to chase LAT
  - **Hedges & trees-** There is a tree overhanging the road in front of the Rectory which is also close to cables. Clerk to report on Fix My Street & if the County Council can't resolve it then Clerk to write to the land owner
  - There is also a tree on Leckhampstead Road opposite the top of Church Hill which was pointed out by Bucks CC Local Area technician as it is overhanging the road – Clerk to write letter to land owner
- h. Footpaths; The Footpath Wardens have picked up & reported lots of issues some of which have been fixed. The wardens had walked the Leys Fields footpaths as now the site work has started and confirm that footpaths are still passable. Thanks noted to the new Footpath Wardens for their input.
- i. Allotments; The Community Board will not fund new fencing for the allotment area so this will need to be looked at in next financial year.
- j. Street lighting; An accurate update on progress with project to change the street lights in the village to LED needs to be obtained as Zetas information did not match with observations within the Council.
- k. Dog Bins- no update
- l. Broadband; no update.
- m. Transformer in Chapel Lane; This has been chased but with no response as yet

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- n. To receive update from the Community Boards – Councillor Holland explained the process and range of projects the Community Board is able to fund.
- o. Jubilee celebrations / planting a tree – to be looked at in January
- p. Poppies to place on lampposts – The Council has obtained 4 lamppost poppies. Council **RESOLVED** to place these at ends of Main Road and Leckhampstead Road and the other in The square Councillor Clarke to put up. After November the Council can apply for more at a cost of £3 each poppy. A wreath has been bought on behalf of the Council and an invoice will follow.

**78/21 CORRESPONDENCE; To note and discuss;**

- a. Resident's email regarding the footpath opposite the Bull & Butcher pub. During the public forum it was discussed that the Clerk has written to the residents whose properties run adjacent to this footpath. They have arranged for the hedge to be trimmed back already and the state of the footpath itself has been reported again on Fix My Street

**79/21 Planning;**

- a. Submission of details pursuant to Condition 3 - Slab levels, Condition 4 - Construction Management, Condition 5 - Archaeology, Condition 6 - Surface water drainage connection, Condition 7 - Off-site drainage connection, Condition 8 - Preliminary ecological appraisal, Condition 9 - Ecological enhancement plan, Condition 10 - Materials, Condition 11 - Boundary Treatments and Condition 12 - Landscaping relating to permission 20/02433/APP (Appeal ref: APP/J0405/W/20/3259681)

**Land Adjacent to Leckhampstead Road Akeley Buckinghamshire**

Ref. No: 20/A2433/DIS | Received: Tue 29 Jun 2021 | Validated: Tue 29 Jun 2021 | Status: Awaiting decision

- b. Submission of details pursuant to Condition 2 (landscape) relating to Planning Permission 20/00498/APP

**Ashwood Chapel Lane Akeley Buckinghamshire MK18 5HU**

Ref. No: 20/A0498/DIS | Received: Tue 08 Jun 2021 | Validated: Wed 23 Jun 2021 | Status: Awaiting decision

- c. Detached dwelling

**Land Adj Maple Tree Cottage Chapel Lane Akeley Buckinghamshire MK18 5HU**

Ref. No: 21/02258/APP | Received: Fri 28 May 2021 | Validated: Wed 16 Jun 2021 | Status: Awaiting decision

- d. Demolition of existing garage and erection of new replacement garage.

**Manor Farm Leckhampstead Road Akeley Buckinghamshire MK18 5HE**

Ref. No: 21/01787/APP | Received: Tue 27 Apr 2021 | Validated: Wed 09 Jun 2021 | Status: Awaiting decision

- e. Proposed 1no. new three bedroom chalet bungalow. 

**Land Off Chapel Lane Akeley Buckinghamshire**

Ref. No: 20/03903/APP | Received: Wed 18 Nov 2020 | Validated: Fri 20 Nov 2020 | Status: Awaiting decision

**80/21** Date and time of next meeting; Monday 10<sup>th</sup> January 2022 at 7.30pm

**81/21 Closed Meeting Members of the public were asked to leave the meeting to enable the Council to discuss an email from a local resident**

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.

