

 **AKELEY PARISH COUNCIL**

Hall Farm Akeley Road Lillingstone Lovell MK18 5BL

You are hereby summoned to attend the Parish Council Meeting of Akeley Parish Council to be held on Wednesday 30th March 2022 at 7.30pm at Akeley Village Hall

Helen Butcher - Clerk to the Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

- 16/22 Public Open Forum (under adjournment);** for members of the public to bring issues to the Council's attention. Any issues not on the agenda cannot be discussed but will be noted and discussed at the next meeting if appropriate.. Issues relating to the agenda will be taken into consideration when the item is discussed in the meeting
Leys Field flooding in soak away concern raised by public,
- 17/22 Attendance and apologies;** To receive and accept any apologies. 3 members of public JH & DC apologies
- 18/22 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 19/22 Approval of Minutes;** To agree the minutes from a general Meeting held at Akeley Village Hall on 17th January 2022 and the additional meeting held on 17th February 2022
- 20/22 ADMINISTRATION**
- a. **To receive the Clerks report**
- b. **Planning application policy & statement –** The Council **RESOLVED** to adopt the Planning policy and upload it onto the website so all could see what the process is. This was proposed by Councillor Jones & 2nd by Councillor George.
The protocol for meeting with developers was also discussed and Councillor George proposed its adoption, 2nd by Councillor Goodger. Council **RESOLVED** to adopt the protocol & upload onto the website.
- **The Council discussed setting up a Planning Sub Committee-** Councillor Clarke proposed that the policy remains the same but that additional meetings are arranged in the month between meetings should there be any planning applications to be. Min of three councillors are required to make the meeting valid. Council **RESOLVED** to do this to enable all planning applications to be discussed and considered in more detail. Neighbourhood plans were also discussed, it was agreed that more information is needed about the process of writing plans and on how to set up a sub committee before proceeding
- c. **Jubilee celebrations –** To consider the email from M & Co regarding offer of support for Jubilee Celebrations Council **RESOLVED** to contact M & Co to find out more detail on what they are offering
- Council **RESOLVED** to find out how many children are in the village via a letter drop asking for responses by end of April. Once this is known commemorative mugs can be ordered for each child under the age of 12
 - Council **RESOLVED** to plant a Jubilee tree at end of row of trees behind village hall. A budget of £70 was set and a cherry tree was suggested.
 - The Bull & Butcher had suggested a street party be held in the square. Council **RESOLVED** to thank them for the suggestion and gladly support such an event but the Parish Councils focus will be on the Thursday picnic as planned . It was suggested that the Bull & Butcher speak to the Events Committee
 - Thames Valley Police, Bucks Fire & Rescue plus SCAS have been informed about the Beacon lighting. Adult First Aid cover is still needed, Councillor George is Paediatric First Aid trained. The suggestion was made to ask Richard from Buckingham AED project for ideas.
As less than 500 people are expected all that is required is a risk assessment to be carried out for the Insurance Company to cover the Jubilee tea. Councillor Holland & Clerk to complete one
- d. **Clerks pay award 2021 –** The Council **RESOLVED** to award and back date the 2021 pay award that has recently been agreed
- e. **Heritage List Bucks CC –** the Council any possible landmarks in Akeley and the most important one seemed to be the rest of the Leys Field which will be proposed

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21/22 Finances;

- a. The financial statement to 30th March 2022 was received
- b. Councillor Clarke 2nd by Councilor George proposed all invoices to be paid in March 2022 as per Financial statement Council **RESOLVED** to do so
- c. Accounting software – The Council reviewed the Scribe & Rialtas accounts packages which have been specifically developed for Parish Councils. Councilor George proposed and Councilor Holland 2nd that whichever system was deemed most user friendly should be purchased, Council **RESOLVED** to purchase accounting software package to reduce workload and free up clerks time. Ongoing costs are needed for the next meeting

22/22 ENVIRONMENT;

- a. Recreational Field;
 - Play Park; Andy Gibbs to be asked to resume mowing if able
 - Two quotes have been received for Playground inspections and Council **RESOLVED** to continue with Play Safely
 - Funding has been approved from the Community Board to renovate the communal seating and provide a picnic bench by the play area as phase 1 of revamp
- b. Scout Field; No updates Council **RESOLVED** to keep the rent the same
- c. Grass Cutting; Mowing will resume shortly
- d. Wildflower area; The sign has been cleaned and looks much better. Funding has been approved from the Community Board for a new bench
- e. Village clean up – Inside the village looks reasonable. The areas that do need some attention are the verges outside the village but these need to be reported to Street Scene
- f. Roads and traffic; To discuss any issues, including
 - Overhanging trees & hedges – some progress has been made but more overhanging branches need to be removed. Western Power to be chased up for their opinions on whose lines are caught up in tree branches along Leckhampstead Road
 - A proposal has been received from Men In Sheds to tidy up gates at village entrance. Men in sheds will do the work & the paint is being provided by Geoff Samwell The Council is awaiting a risk assessment but **RESOLVED** to gratefully accept the offer.
 - Community Speedwatch bid has been approved by the Community Board so the Council can now go ahead with purchasing the equipment and setting up training. Three signs are also needed for the entrances to the village to give drivers fair warning that it is a Speedwatch area
 - Signs for Chapel Lane were not approved for Community Board Funding
- g. Andy Gibbs has again repaired the bus shelter in The Square Church Hill. It now looks much better and time can be taken to consider possible replacements in the future
- h. The Council received an update from the Footpath Wardens to say they are continuing to walk footpaths & keeping eye on Leys Field to ensure it is kept open
 - Council considered a suggested alteration to the footpath across Leys Field from Church Hill and **RESOLVED** to reply to villager thanking him & contact council to support his idea
- i. Allotments; to receive any updates.
 - Council thanked Councilor Goodger for his comprehensive report on the allotment fencing. Council **RESOLVED** to obtain a quote from Escapes to replace the fencing and to tidy along the back fence then to look for potential funding streams
 - Council **RESOLVED** to keep the rental rates the same and review in Jan 2023
 - Councilor George raised a query from Innovations, to put own bench on their plot Council **RESOLVED** to agree to the bench at Innovations own risk, cost etc
- j. Street lighting; Some lights had been on during the day but this now appears to be sorted. The final paperwork is being chased
The Council discussed options for street lighting in Leckhampstead Road/Leys Development as requested by the developer. It was suggested that they light up the entrances to the development but advice should first be sought from Zeta as they need to match in with the new LED street lights
- k. Defibrillator – The Council **RESOLVED** to cover ongoing costs to maintain the defibrillator. This needs to be increased in the budget to show £113 a year . update, & agree to fund ongoing costs. Replacing the seal on the cabinet will be covered by Buckingham AED Project . A training session has been arranged with Buckingham AED Project to raise awareness and confidence in using the defib.
- l. Broadband; Council **RESOLVED** to publicise on the FB page that in these difficult times if req there are lower sanctioned tariffs available to assist people on certain benefits

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- m. Transformer in Chapel Lane; Western Power have emailed today to say they are awaiting a quote for planting a screen in front of the transformer. A request was made to ask the footpath wardens to check the fences along Footpathby generator in Leckhampstead Road

24/22 Planning;

- a. Householder application for two storey rear and single storey front & side extensions **4 The Close Leckhampstead Road Akeley Bucks MK18 5HD**

RefNo 22/00227/APP/Recd Mon 24 Jan 2022 Validated Weds 26 Jan 2022 Status Awaiting decision

- b. Submission of details pursuant to Condition 3 - Slab levels, Condition 4 - Construction Management, Condition 5 - Archaeology, Condition 6 - Surface water drainage connection, Condition 7 - Off-site drainage connection, Condition 8 - Preliminary ecological appraisal, Condition 9 - Ecological enhancement plan, Condition 10 - Materials, Condition 11 - Boundary Treatments and Condition 12 - Landscaping relating to permission 20/02433/APP (Appeal ref: APP/J0405/W/20/3259681)

Land Adjacent to Leckhampstead Road Akeley Buckinghamshire

Ref. No: 20/A2433/DIS | Received: Tue 29 Jun 2021 | Validated: Tue 29 Jun 2021 | Status: Awaiting decision

- c. Submission of details pursuant to Condition 2 (landscape) relating to Planning Permission 20/00498/APP

Ashwood Chapel Lane Akeley Buckinghamshire MK18 5HU

Ref. No: 20/A0498/DIS | Received: Tue 08 Jun 2021 | Validated: Wed 23 Jun 2021 | Status: Awaiting decision

- d. Detached dwelling


Land Adj Maple Tree Cottage Chapel Lane Akeley Buckinghamshire MK18 5HU

Ref. No: 21/02258/APP | Received: Fri 28 May 2021 | Validated: Wed 16 Jun 2021 | Status: Awaiting decision

- e. Demolition of existing garage and erection of new replacement garage.

Manor Farm Leckhampstead Road Akeley Buckinghamshire MK18 5HE

Ref. No: 21/01787/APP | Received: Tue 27 Apr 2021 | Validated: Wed 09 Jun 2021 | Status: Awaiting decision

- f. Proposed 1no. new three bedroom chalet bungalow 

Land Off Chapel Lane Akeley Buckinghamshire

Ref. No: 20/03903/APP | Received: Wed 18 Nov 2020 | Validated: Fri 20 Nov 2020 | Status: Awaiting decision

25/22 Date and time of next meeting; Monday 9th May 2022 at 7.30pm - Date to be confirmed

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.