

You are hereby summoned to attend the Annual Parish Council Meeting of Akeley Parish Council to be held on Monday 17 May 2021 at 7.30pm in the Village Hall.

Natalie Tolley - Clerk to the Parish Council – Wednesday 12 May 2021

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

- 25/21 Nomination & Acceptance of Chairman**
- 26/21 Nomination & Acceptance of Vice Chairman**
- 27/21 Public Open Forum (under adjournment);** for members of the public to bring issues to the Council's attention. Any issues not on the agenda cannot be discussed but will be noted. Issues relating to the agenda will be taken into consideration when the item is discussed in the meeting
- 28/21 Attendance and apologies;** To receive and accept any apologies.
- 29/21 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 30/21 Approval of Minutes;** To agree the minutes from the general meetings held virtually on the 1 March 2021, 9 March 2021 and 23 March 2021.
- 31/21 Review of Council's Policies for 2021/22;**
- a. **Standing Orders**
 - b. **Financial Regulations**
 - c. **Code of Conduct**
 - d. **Co-option Policy**
 - e. **Appraisal Policy**
 - f. **Risk Assessments**
 - g. **Councils Complaints Procedure**
 - h. **Review of the Council's Procedure for handling requests made under the Freedom of Information & Data Protection Act**
 - i. **Privacy Policy and Notice**
 - j. **Information Policy**
 - k. **Retention of Documents Policy**
 - l. **GDPR Data Audit**
- 32/21 Appoint representatives i.e. Community Boards, NBPPC**
- 33/21 Review inventory of Assets**
- 34/21 Review and Confirmation of Insurance cover**
- 35/21 Review of the Councils subscriptions to other bodies i.e. BALC, NALC, SLCC, NBPPC, AVALC**
- 36/21 Determine the time & place of ordinary meetings of Full Council up to and including the next annual meeting of the Full Council**
- 37/21 Finances;**
- a. To receive the financial statement: to 30 April 2021
 - b. To note invoices to be paid in May 2021
 - c. To agree the internal Auditor this year
- 38/21 ENVIRONMENT;**
- a. Recreational Field;
 - b. Play park; to receive any reports and updates;
 - c. Scout Field; to receive any reports and discuss any updates
 - d. Grass Cutting; to receive any reports and updates
 - e. Roads and traffic; To discuss any issues
 - f. Allotments, to receive any reports and updates
 - g. Street lighting update
 - h. Dog Bin, to receive any updates
 - i. Broadband, to receive any updates
 - j. Wild flower area, to receive any updates
 - k. Repair to bus shelter
 - l. Transformer, Chapel Lane. To discuss any issues with replacement transformer and boundary fence/hedge
- 39/21 Administration;**
- a. Appointment of Parish Clerk
 - b. Nationwide bank account; to receive updates regarding closing of the account.
 - c. Community Emergency Planning; To discuss and receive updates
 - d. Website; to receive updates
 - e. Facebook; to receive updates
- 40/21 CORRESPONDENCE; To note and discuss;**
- a. Resident's email regarding damaged stile that separates the right of way p/2 that goes through the back garden area of ground up to the boundary end of number 1, Leckhampstead Road onto P/3. References are from the Leys development rights of way letter. To discuss and receive updates.
 - b. Resident's contact regarding damaged footpaths

 **AKELEY PARISH COUNCIL**

- c. Resident's concern regarding the land in front of Manor Road flats to be used for waste bin for flats
- d. To consider spring clean for village

41/21 Planning;

- a. **19/00329/APP Akeley House, Buckingham Rd, Akeley. Demolition of an existing dwelling and erection of a new replacement dwelling**
- b. **Application for a Lawful Development Certificate for the proposed to allow one room for civil ceremonies Open for comment icon Akeley Wood School Akeley Wood Lodge Road Akeley Buckinghamshire MK18 5AE. Ref. No: 21/01440/ACL | Received: Tue 06 Apr 2021 | Validated: Thu 06 May 2021 | Status: Awaiting decision**

42/21 Date and time of next meeting; 12 July 2021 at 7.30pm - Date to be confirmed

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.