



Email parishclerk@akeleyparishcouncil.gov.uk website www.akeleyparishcouncil.gov.uk

Parish Clerk Helen Butcher

Dear Councillors and Residents of Akeley,

9th November 2022

I hereby give you notice that the general meeting of Akeley Parish Council will be held in Akeley Village Hall, on Monday 14th November 2022 at 7.30pm. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the meeting there will be a period of public questions.

Helen Butcher
Parish Clerk

AGENDA

- 64/22 **Public Open Forum (under adjournment);** for members of the public to bring issues to the Council's attention. Any issues not on the agenda cannot be discussed but will be noted and discussed at the next meeting if appropriate. Issues relating to the agenda will be taken into consideration when the item is discussed in the meeting
- 65/22 **Attendance and apologies;** To receive and accept any apologies.
- 66/22 **Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 67/22 **Approval of Minutes;** To agree the minutes from the planning meeting held at Akeley Village Hall on Wednesday 26th October 2022.
- 68/22 **ADMINISTRATION**
- a. **To receive the Clerks report**
 - b. **To receive an update on the recruitment for a new Councillor**
 - c. **To consider and adopt the new Standing Orders policy**
 - d. **To consider and adopt the Civility & Respect policy**
 - e. **To set a date for the clerks appraisal**
 - f. **Consider options for the Coronation celebrations 2024**
- 69/22 **FINANCES;**
- a. To receive the financial statement: to end October 2022 current balance £14805.31
 - b. To note invoices to be paid in November 2022 see list below
 - c. To consider appointing an Internal Controls Officer
 - d. To review the spending to end of October 2022
 - e. To consider the budget proposed for 2023/24
 - f. To appoint an internal auditor for 2022/23
 - g. To consider Clerk's pay increase in line with new national pay scales and payment frequency
 - h. Update on payments from Community Board
 - i. To review rents for scout field and 1 acre field
 - j. To approve £500 payment to Village Hall for 2022/23 & 24 plus £20 for lighting contribution

70/22 **ENVIRONMENT;**

- a. Recreational Field; to receive any updates.
 - To receive the quotes for concrete bases for the new picnic benches
- b. Play Park
 - To receive an update on re-establishing the working group looking at the play area refurbishment.
 - To review the quotes received for refurbishing the play area
 - Update on Section 106 money
 - To consider volunteer to monitor the condition of the playing field
- c. Scout Field; to discuss the proposal to add another container into the field for storage
- d. Grass Cutting; to receive any reports and discuss any issues,
 - To review the new devolved services process
- e. Wildflower area; to receive any updates
- f. Trees: To receive any quotes for the tree work identified
- g. Wildlife conservation defer till January
- h. Roads and traffic; To discuss any issues, including
 - Community Speedwatch update
- i. Footpaths; to receive any updates from Footpath Wardens
- j. Allotments; to receive any updates
 - To consider quotes & funding for renewing the fence
 - To receive an update re the wasp nest reported in the allotment area
- k. To receive an update on the maintenance of Parish notice boards
- l. Bus shelter; To consider cleaning the bus shelters
- m. AED- to receive an update on the lighting & signage to improve visibility of the defibrillator

71/22 **PLANNING;**

- a. **New Planning applications –**
 - Ref. No: 22/O3452/APP Akeley Burial Ground The Square Akeley Buckinghamshire
 - Ref. No: 22/O3491/APP Lodge Fields Akeley Wood Lodge Road Akeley
 - Ref. No: 22/O3585/CPE Woodland Cottage Akeley Wood Lodge Road Akeley
- b. **Decisions made by Bucks CC Planning Dept no new decisions**
- c. **Other planning Consultations –**
 - Ref. No: 22/O3402/VRC Land Adjacent To Leckhampstead Road Akeley – To receive an update on the consultation response

72/22 **Date and time of next meeting; Monday 9th January 2023 at 7.30pm - Date to be confirmed**

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.