



Email parishclerk@akeleyparishcouncil.gov.uk website www.akeleyparishcouncil.gov.uk

Parish Clerk Helen Butcher

Dear Councillors and Residents of Akeley,

4th January 2023

I hereby give you notice that the general meeting of Akeley Parish Council will be held in Akeley Village Hall, on Monday 9th January 2023 at 7.30pm. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the meeting there will be a period of public questions.

Helen Butcher
Parish Clerk

AGENDA

- 06/23 **Public Open Forum (under adjournment);** for members of the public to bring issues to the Council's attention. Any issues not on the agenda cannot be discussed but will be noted and discussed at the next meeting if appropriate. Issues relating to the agenda will be taken into consideration when the item is discussed in the meeting
- 07/23 **Attendance and apologies;** To receive and accept any apologies.
- 08/23 **Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 09/23 **Approval of Minutes;** To agree the minutes from the general meeting held at Akeley Village Hall on Monday 14th November and the Planning meetings held on 21st November 2022 and Tuesday 3rd January 2023.
- 05/23 **ADMINISTRATION**
- a. To consider co-opting Will Eastwood as Councillor
 - b. To receive the Clerks report
 - c. To receive an update on the recruitment for a new Councillor
 - d. To consider and adopt the Civility & Respect policy- defer until March 2023
 - e. To set a date for the clerks appraisal
 - f. To consider creating a WhatsApp Group for quick communications such as meeting dates.
- 06/23 **FINANCES;**
- a. To receive the financial statement: to end December 2022 current balance £11117.00
 - b. To note invoices to be paid in January 2023 see list of payments to be authorised
 - c. To review the spending to end of December 2022
 - d. To consider quote from E-Scapes Ltd for grass cutting etc 2023/24
 - e. To consider quotes for allotment fencing repair/replacement
 - f. To consider quotes for tree works
 - g. To consider the budget proposed for 2023/24
 - h. To confirm fees for rent of the Scout Field & 1 acre field
 - i. To consider and agree the Precept 2023/24
 - j. Update on payments from Community Board
 - k. To consider appointing an Internal Controls Officer

- I. To consider a request to pay the clerks salary monthly

07/23 **ENVIRONMENT;**

- a. Recreational Field; to receive any updates.
- b. Play Park
 - To receive an update on re-establishing the working group looking at the play area refurbishment.
 - To review the quotes received for refurbishing the play area
 - Update on Section 106 money
 - To receive an update on finding a volunteer to monitor the condition of the playing field
- c. Scout Field; to receive any updates
- d. Grass Cutting; to receive any updates
- e. Wildflower area; to receive any updates
- f. Trees: To receive any quotes for the tree work identified
- g. Wildlife conservation defer till January
- h. Roads and traffic; To discuss any issues, including
 - Community Speedwatch update
- i. Footpaths; to receive any updates from Footpath Wardens
- j. Allotments; to receive any updates
 - To consider quotes & funding for renewing the fence
- k. To receive an update on the maintenance of Parish notice boards
- l. Bus shelter; To receive an update on the cleaning the bus shelters
- m. AED- to receive an update on the lighting & signage to improve visibility of the defibrillator

08/23 **PLANNING;**

- a. **New Planning applications –**
22/04319/VRC | Variation of Conditions 18 (footpath material) relating to 20/02433/APP to allow for a revised garage design to plots 1,3 & 5 (Erection of five detached dwellings, and associated garaging, parking and amenity space, served off two new private drives, a replacement access for existing stabling/paddocks and the widening of Leckhampstead Road to also incorporate a new footpath (Revised re-submission of 18/03471/APP and APP/J0405/W/19/3237395) | Land Adjacent To Leckhampstead Road Akeley Buckinghamshire
- b. **Decisions made by Bucks CC Planning Dept**
Woodland Cottage Akeley Wood Lodge Road Akeley Buckinghamshire MK18 5BW
Ref. No: 22/03585/CPE | Received: Thu 20 Oct 2022 | Validated: Thu 20 Oct 2022 | Status: Certificate Issued - Existing use
- c. **Other planning Consultations –** To receive an update on the Planning Questionnaire

09/23 **Date and time of next meeting; Monday 13th March 2023 at 7.30pm - Date to be confirmed**

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side