

 Akeley Parish Council

Email parishclerk@akeleyparishcouncil.gov.uk website www.akeleyparishcouncil.gov.uk

Parish Clerk Helen Butcher

Dear Councillors and Residents of Akeley,

5th May 2023

I hereby give you notice that the Annual meeting of Akeley Parish Council will be held in **Akeley Village Hall**, on Monday 15th May 2023 at 7.30pm. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the meeting there will be a period of public questions.

Helen Butcher

Parish Clerk

AGENDA

36/23 **Nomination and acceptance of Chair**

37/23 **Nomination and acceptance of Vice Chair**

38/23 **Public Open Forum (under adjournment);** for members of the public to bring issues to the Council's attention. Any issues not on the agenda cannot be discussed but will be noted and discussed at the next meeting if appropriate. Issues relating to the agenda will be taken into consideration when the item is discussed in the meeting

39/23 **Attendance and apologies;** To receive and accept any apologies.

40/23 **Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011.

41/23 **Approval of Minutes;** To agree the minutes from the footpath diversion meeting held at St James & St John School Hall on Thursday 4th May 2023.

42/23 **Review of Councils policies for 2022/23**

standing orders 2022

co-option policy 2020

appraisal policy and protocol 2020

Councillor Code of Conduct 2020

disciplinary policy 2021

grievance policy 2021

health & safety policy 2021

sickness absence policy 2021

expenses policy 2021

equality & diversity policy 2021

anti bullying & harassment policy 2021

social media policy 2021

Planning Applications policy 2022

Meeting with Developers policy 2022

Information Policy 2022

Financial Regulations 2022

43/23 **Appoint representatives i.e. Community Boards**

44/23 **Review inventory of Assets**

45/23 **Confirmation of Insurance cover**

46/23 **Review of the Councils subscriptions to other bodies i.e. BMKALC, SLCC,**

47/23 **Determine the time & place of ordinary meeting of full Council up to and including the next annual meeting of the Full Council**

48/23 **ADMINISTRATION**

- a. To receive the Clerks report
- b. To receive an update on the recruitment for a new Councillor
- c. To receive an update on the Civility & Respect policy
- d. To set a date for the clerks appraisal
- e. To consider options for the remaining Coronation memorabilia
- f. To consider the future of Akeley News Letter
- g. To consider a response to Buckinghamshire Council consultation on charitable collections
- h. To nominate a second contact for the Community Resilience Survey

49/23 **FINANCES;**

- a. To receive the financial statement: to end April 2023 current balance £11647.86
- b. To note invoices to be paid in May 2023 see list of payments to be authorised
- c. To review the spending to end of April 2023 and note payments made
- d. To review Escapes Quote 2023/4
- e. To note the Insurance payment for 2023/4

50/23 **ENVIRONMENT;**

- a. Recreational Field; to receive any updates.
- b. Annual Pig Roast – To receive and note the documents regarding the pig roast
- c. Play Park
 - To receive an update from the working group looking at the play area refurbishment.
 - To review the quotes received for refurbishing the play area
 - To approve quote for play area inspection
- d. Scout Field; to receive any updates
- e. Grass Cutting; to receive any updates
- f. Wildflower area; to receive any updates
- g. Trees: To receive an update re the tree work.
- h. Wildlife conservation
- i. Roads and traffic; To discuss any issues, including
 - Community Speedwatch update

- Local Plan for Buckinghamshire and Local Transport Plan 5 Survey
- j.** Footpaths; to receive any updates from Footpath Wardens
- k.** Allotments; to receive any updates
 - To review the risk assessment – Councillor George
 - To receive an update re the allotment fencing
- l.** To receive an update on the maintenance of Parish notice boards
- m.** Bus shelter;
- n.** AED- to receive an update on the lighting & signage to improve visibility of the defibrillator
- o.** Street lights – to consider options of suppliers

51/23 **PLANNING;**

a. New Planning applications – none

b. Pending Consideration by BC planners

22/04319/VRC | Variation of Condition 18 (footpath material) relating to 20/02433/APP (Erection of five detached dwellings, and associated garaging, parking and amenity space, served off two new private drives, a replacement access for existing stabling/paddocks and the widening of Leckhampstead Road to also incorporate a new footpath (Revised re-submission of 18/03471/APP and APP/J0405/W/19/3237395). | Land Adjacent To Leckhampstead Road Akeley Buckinghamshire

22/03762/AOP | Outline application for demolition of garage/store and erection of one dwelling (including details of access, layout and scale for approval at outline stage). | Maple Tree Cottage Chapel Lane Akeley Buckinghamshire MK18 5HU

c. Appeals

22/00154/ENFNOT | Appeal against(1) the material change of use of the Land from agriculture to a mixed use of agriculture and residential by the siting of 6 touring caravans, the laying of hardstanding and the construction of an earth bund and (2) the laying of hardstanding and construction of an earth bund | Lodge Fields Akeley Wood Lodge Road Akeley - ongoing

d. Decisions – nil since last meeting

e. Other

To consider offer from Maids Moreton Councillor to attend a meeting and discuss the Neighbourhood Plan process

52/23 **Date and time of next meeting; Monday 10th July 2023 at 7.30pm - Date to be confirmed**

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.

