



Email parishclerk@akeleyparishcouncil.gov.uk website www.akeleyparishcouncil.gov.uk

Parish Clerk Helen Butcher

Dear Councillors and Residents of Akeley,

3rd November 2023

I hereby give you notice that the meeting of Akeley Parish Council will be held in **Akeley Village Hall**, on Monday 13th November 2023 at 7.30pm. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the meeting there will be a period of public questions.

Helen Butcher

Parish Clerk

AGENDA

- 82/23 **Public Open Forum (under adjournment);** for members of the public to bring issues to the Council's attention. Any issues not on the agenda cannot be discussed but will be noted and discussed at the next meeting if appropriate. Issues relating to the agenda will be taken into consideration when the item is discussed in the meeting
- 83/23 **Attendance and apologies;** To receive and accept any apologies.
- 84/23 **Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 85/23 **Approval of Minutes;** To agree the minutes from the meeting held on Monday 25th September 2023
- 86/23 **ADMINISTRATION**
- a. To receive the Clerks report
 - b. To receive an update on the recruitment for a new Councillor
 - c. To take the Civility & Respect pledge
 - d. To set a date for the clerks appraisal
 - e. To receive an update on the proposal to live stream Council meetings to the public- Councillor Eastwood
 - f.
- 87/23 **Review of Councils policies for 2022/23**
- co-option policy 2020
 - appraisal policy and protocol 2020
 - Social media policy
- 88/23 **FINANCES;**
- a. To receive the financial statement: to end October 2023 current balance £15,753.94
 - b. To note invoices to be paid in November 2023 see list of payments to be authorised
 - c. To review the spending to end of October 2023 and note payments made and received
 - d. To receive an update on AGAR 2023
 - e. To review the budget proposed for 2024/25
 - f. To appoint internal auditor 2023/24

- g. To consider the Clerk's pay increase to keep in line with the national pay scales
- h. To review the rents for scout field and 1 acre field.
- i. To approve £500 payment to Village Hall plus £10 for lighting contribution

89/23 **ENVIRONMENT;**

- a. Recreational Field; to receive any updates.
- b. Play Park
 - To review and confirm the final quote from the Play area supplier
 - To review the quote from E-Scapes for returfing the remaining area surrounding the new safety surface
- c. Scout Field; to receive any updates
- d. Grass Cutting; to receive any updates
- e. Wildflower area; to receive any updates
- f. Trees: To receive any updates
- g. Roads and traffic; To discuss any issues, including
 - Community Speedwatch update
- h. Footpaths;
 - to receive any updates from Footpath Wardens
 - To discuss the Buckinghamshire Council (Public Footpath No. 6 (Part) Parish of Akeley) Public Path Diversion Order 2023
 - To receive an update on the footpaths across Leys Field
- i. Allotments; to receive any updates
 - To review the risk assessment – Councillor George
- j. AED- to receive an update on the lighting & signage to improve visibility of the defibrillator
- k. Fairhive- ongoing issues

90/23 **PLANNING;**

a. New Planning applications

23/02958/CPE | Certificate of Lawfulness for existing occupation of Akeley House Farm in breach of occupancy condition 2 of permission 93/0676/APP | Akeley House Farm

23/03162/VRC | Variation of condition 2 (plans) relating to application 23/02401/VRC (Variation of condition 2 (plans) relating to application 20/03648/APP (Erection of a detached dwelling with integral garage) | Old Village Hall Site

b. Pending Consideration by BC planners

22/04319/VRC | Variation of Condition 18 (footpath material) relating to 20/02433/APP (Erection of five detached dwellings, and associated garaging, parking and amenity space, served off two new private drives, a replacement access for existing stabling/paddocks and the widening of Leckhampstead Road to also incorporate a new footpath (Revised re-submission of 18/03471/APP and APP/J0405/W/19/3237395). | Land Adjacent To Leckhampstead Road Akeley Buckinghamshire

22/03762/AOP | Outline application for demolition of garage/store and erection of one dwelling (including details of access, layout and scale for approval at outline stage). | Maple Tree Cottage Chapel Lane Akeley Buckinghamshire MK18 5HU – **please note new documents have been added since the last meeting**

23/02624/APP | Demolition of conservatory. Erection of part 1st floor side extensions and two storey side and rear extensions. Loft conversion. Changes to front fenestration. | Broadlands Leckhampstead Road

c. Appeals

22/00154/ENFNOT | Appeal against (1) the material change of use of the Land from agriculture to a mixed use of agriculture and residential by the siting of 6 touring caravans, the laying of hardstanding and the construction of an earth bund and (2) the laying of hardstanding and construction of an earth bund | Lodge Fields Akeley Wood Lodge Road Akeley – Split decision, concrete apron permitted to remain, earth bunds and caravan refused. – monitor progress of work to address the refused permissions

23/00072/REF | Outline planning application for up to 4no. dwellings, with some matters reserved | Land Off Leckhampstead Road Akeley Buckinghamshire MK18 5HF

d. Decisions - none since last meeting

e. Other

Neighbourhood Plan – to receive an update from Steering Group

- To note the confirmation of the Akeley Neighbourhood Area Designation
- To note date of next meeting which representatives of the BC Neighbourhood Planning Team will attend **Thursday 7th November 2023 7pm Akeley Village Hall**

91/23 **Date and time of next meeting; Monday 8th January 2023 at 7.30pm - Date to be confirmed**

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.